

Board of Directors

Date: 5/7/2026

Time: 7:05PM

Location: Red Lion, Pasco, BIN20



Board Members:

Present (Quorum requires 2)	Absent
Tiffany Whitelatch- Chair	
Jesse Vantine- Vice Chair	
Jason Russell- Secretary	
Richard Pirtle- Treasurer	

Department Heads

Present		Absent	
		Karen Stiles - Art Show Head	
		Trudy Hatch - Communications Head	
Theresa Vantine - Programming Head			
Veronica Hernandez - Operations Head			
		Gideon Goatcher - Gaming Head	
Robert Silvan - Procurement Head			
DJ McNamara - Dealers Head			
Annette Wilcox- Hotel Liaison (Appointed this meeting.)			
George Neal- Registration Head (Appointed this meeting.)			

Guests:

Christian Rssell	Chad Wilcox	Annette Wilcox	Maddie Wilcox	Athena Pelly	Kimberley Layton
Ammishattai Sandoval	Angela Brown	Renee Cheney	Jourdan Brosius	Lea Morgan	Vanessa Grant
David Morgan	Tye Lynch	Arlene Henriques	Tina Conkle	Landan Hicks	Aryn Sharp
Bill Conner	Edgar Lincoln	Alejandro Carrasco	Arcana Silvan	Erin Murphy	Nathan Murphy

Minutes:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Acquire water for the parade.	Donated in past years.	Source water for the parade.	Tiffany Whitelatch- Chair
Tri-Fi requests funding of \$2000 for funding the film challenge.	Double past donations. Have had previous donations though. Decision by July requested.	Table discussion until next meeting to discuss.	None
Officer Reports	See attached paper reports.		
Price out CPA	Discussed possibilities.	Will bring back various quotes.	Richard Pertle - Treasurer
Department Reports	See attached paper reports.		
Hotels Report	Almost got dinged for \$500 for glitter left in doorways.	Consider policy reminders or updates to policy to address.	Officers.
Masquerade Report	Signage was an issue last year.	Consider additional options to resolve. Add chairs.	

Procurement Report	No report.		
Programming Report	See attached paper report.		
Find Committee head for AI policy.	No updates, struggling to find a volunteer.		
Find pricing for new trailer tires.	No updates		
Update from Edgar.			

Motion	Votes For	Votes Against	Abstain	Result
Motion to Appoint Annette Wilcox as Hotels heads.	24		3	Annette Wilcox is Hotel Liaison
Motion to appoint George Neal as Registration Head.	21		2	George Neal is Registration Head
Motion to table Tri-Fi sponsorship until next meeting.	13		1	Carries to postpone.
Motion to Accept Dave Acton as Guest Liaison	15		6	Dave Acton is Guest Liaison
Motion to accept Arcanna Silvan as Masquerade Head.	Acclaim			Arcanna Silvan is Masquerade Head
Motion to Adjourn	Acclaim			Adjourned at 8:27pm

Meeting Adjourned at: 8:27pm

Submitted by Secretary : Jason Russell

Submission Date: 5/29/2026

Communication Report June 2026

- Website

- Full list of proposal items shared with officers via email on May 19, 2026.
- Security updates completed on weekly basis
- Approved on May 29, 2026
- Phase 1 work in progress
 - Completed personal site audit
 - Completed update of copyright in footer to reflect 2026 year
 - Added plugin UPDRAFTPLUS (This creates a backup of the site should it be lost. Saved to communications@radcon.org google drive
 - Added plugin GOOGLE ANALYTICS (this tracks activity on the website, to give us a better idea of what information is being accessed most often and helps us improve performance)
 - Deleted plugin RADCON CUSTOMIZATIONS (this was previously used to help with the direct sale of badges through WooCommerce. It is irrelevant as we now use Tabletop Event for ticket/badge sales)

- Social Medias

- Instagram-nothing new to add
- Facebook
 - Facebook Group and Page standards created and submitted to officers for review
 - Mushroom Fest and meeting reminder posts made
 - Admins and moderators still need to be reviewed
- TikTok
 - The schedule is still being finalized. Looking for Department Head volunteers who are willing to be interviewed. We will be starting with Programming and Communications. The interview will be roughly 5-10 minutes and will be spliced for content throughout a given month. Questions will be preformulated so interviewees have an opportunity to review before hand.
- Discord
 - Permissions attained courtesy of Jesse Vantine on 6.15
 - Received an offer from Kumo the Krimson Dragon to operate Discord.. Chair approved.
 - Designated Kumo the Crimson Wolfe as the Discord Administrator. Met with her on 5.30.26 with VP Jesse Vantine.
 - Reviewed current layout
 - modified/removed/added several voice chats, channels and stages.
 - Created discord server standards.
 - Discussed needs for server
 - Assigned Admin permissions
 - Created (with Chair and VC approval) discord@radcon.org email address for communications needs.

- Started work on Newsletter layout, goal of June Newsletter push out by end of June week 2
- TOTAL VOLUNTEER HOURS FOR MAY

Programming Report 5.7.26

- Have studied TableTop platform and Programming is ready for panel submissions to open.
 - Ready to assist Gaming, Vendors, Art Show, or whomever is going to utilize the Submission abilities.
- Email list for invite links is prepped. Awaiting panel submission opening on TableTop once any departments using it are also ready to open.
 - Submissions are slated to open in May.
- Waiting for confirmation of Outreach Head so we can have confirmation of GOH's and SG's
- Programming Tracks:
 - Literary & Worldbuilding
 - Science & History
 - Media & Gaming
 - Art, Music, & Makers
 - Paranormal & Folklore
 - General Interest & Fan Centered
- Have emailed collaboration inquiries to:
 - REACH Museum
 - LIGO
 - CPCCo Planetarium
 - Dave and I are meeting with them to discuss options (panels, tours, etc) on Wednesday May 13
 - MCBONES Coyote Canyon Mammoth Site
 - Confluent
 - Academy of Children's Theatre
 - Tri-Cities Steel Drum Band, Marimba Band

- They have forwarded email to their scheduler for gigs
- Mid-Columbia Musical Theatre Group
 - They have forwarded email to their Board President
- Looking for approximately 330 hours of programming (not counting the “Mandatory Programming”)